



Underground Facility Protection Program Advisory Council  
Conference Call Meeting Agenda – July 13, 2020 – 9:00 a.m.

Call-in info: 406-444-4647 OR 1-833-681-5958 Passcode: 6661238

Due to the COVID-19 health emergency, all meetings will be held by conference call. No outside participants or stakeholders will be allowed access in the building. Please attend by phone.

1. **Call to Order**
2. **Roll Call**
3. **Old Business**
  - a. Review minutes from last meeting
  - b. Errors on Governors website regarding council member's terms
4. **Public Comment:**
5. **New Business:**
  - a. Selection of Council Chairperson
  - b. UFPP statistics 2019 & 2020 to date
  - c. Update on UFPP grants & budget report
  - d. Locate center billing; confusion over paying for prior year and uncollected annual fees.
  - e. Rule Review:
    - i. ARM 24.301.1009 – Review of proposed mediation rule amendments and process for clarification
    - ii. ARM 24.301.1011 - Grant rule process for determining grant amount. Discuss 6 month grants to get cycle on a fiscal year basis
    - iii. ARM 24.301.1003 & 24.301.1007 - Minor clean up
  - f. Incident Report submission:
    - i. Per 69-4-529, MCA; incident reports should be reported to a notification center and the notification center notifies the department. Incident reports are currently emailed directly to the department and may or may not be copied to locate center.
    - ii. Incident vs. Event – Informational Only Reports. Discuss use of a new 'event form' for reporting an event.
  - g. Audit results:
    - i. State Legislative Financial Compliance Audit Update
    - ii. Federal PHMSA Audit Update
  - h. Topics for future discussion.
6. **Adjourn**