



**BUILDING CODES COUNCIL AGENDA**

**301 S. Park Ave. Avenue, 4<sup>th</sup> Floor Helena MT  
Basement Conference Room – B07  
June 25, 2024 – 9:00 AM**

**Conference Call Information:**

**Call-in +1 646 558 8656**

**Meeting ID: 841 0262 7949 Password: 291732**

**Zoom Link:**

<https://mt-gov.zoom.us/j/84102627949?pwd=aLYRceLMUtCYrsHpuaLRVGIV6bDVLy.1>

**NOTICE:** Public comment will be heard on each proposal item as it is presented.

1. **Call to Order** – Introductions of Staff and Building Codes Council members
2. **Nomination and Election of Council Chairperson** –Matt Lemert 5-11-21  
(The first meeting of any year requires to elect a new or affirm previous chairperson)
3. **Public Opportunity to Comment – Council Chair**  
(Chairman Statement) “Under this item, the Council will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Council that is NOT on the agenda of this meeting. While the Council cannot take action on any issues presented, the council will listen to comments and may ask staff to place the issue on a subsequent agenda. The Chairman may limit the comment period in order to proceed with the council meeting.”
4. **Approval and Tentative Modification of Agenda Order**
5. **Review and approval of minutes from December 8, 2021, meeting**
6. **Review of Council Purpose and Procedures**
  - a) Review Purpose and Structure – 50-60-115 MCA – Eric Copeland
  - b) Code Adoption/Administrative Rule Process – Eric Copeland
  - c) Review Expense Reporting Reimbursement Procedures – Traci Collett

## 7. Presentation of proposed administrative rules – Building Codes Staff

### Proposed Administrative Rule Amendments

- a) 24.301.138 Calculation of Fees
- b) 24.301.142 – Modifications to the International Building Code Applicable Only to the Department’s Code Enforcement Program
- c) 24.301.146 – Modifications to the International Building Code applicable to both the departments and local government code enforcement programs;
- d) 24.301.154 – Incorporation by reference of International Residential Code
- e) 24.301.161 – Incorporation by reference of International Energy Conservation Code
- f) 24.301.172 – Incorporation by reference of International Mechanical Code
- g) 24.301.173 – Incorporation by reference of International Fuel Gas Code
- h) 24.301.181 – Incorporation by reference of International Wildland-Urban Interface Code (IWUIC)
- i) 24.301.201 – Extent of local programs
- j) 24.301.202 – Adoption of codes
- k) 24.301.203 – Funding of Code Enforcement Program
- l) 24.301.206 – Staff qualifications
- m) 24.301.207 – Reporting requirements
- n) 24.301.351 – Minimum required plumbing fixtures
- o) 24.301.401 – Incorporation by reference of National Electrical Code
- p) 24.301.481 – Carnivals, Fairs, Outdoor Concerts and Similar Amusement Establishments and Other Public Assemblies of a Temporary Nature
- q) 24.301.501 – Applicability of State Statutes and Adopted Administrative Rules
- r) 24.301.511 – Definitions
- s) 24.301.513 – Use of Mobile Homes and Recreational Vehicles for Commercial or Business Occupancy Prohibited
- t) 24.301.515 – Bureau Inspectors
- u) 24.301.518 – Inspection of Dealer
- v) 24.301.523 – Reciprocity
- w) 24.301.535 – Application for Model Plan Review
- x) 24.301.543 – In-Plant Quality Control Manual
- y) 24.301.544 – Transmission of Review Material to Reciprocal State
- z) 24.301.545 – Changes to Reviewed Plans
- aa) 24.301.550 – Plan Renewal
- bb) 24.301.557 – Insignia – When Required
- cc) 24.301.558 – Application for Insignia Pursuant to Plan Review
- dd) 24.301.561 – Lost or Damaged Insignia
- ee) 24.301.563 – Alteration or Revision of Unit Bearing Insignia
- ff) 24.301.564 – Effect of Insignia
- gg) 24.301.565 – In-State Plan and System Review Fees for Factory Built Buildings
- hh) 24.301.567 – Miscellaneous Fees
- ii) 24.301.576 – Notice of Violations

- jj) 24.301.903 – Building Accessibility
- kk) 24.301.904 – Site Accessibility

**Proposed Administrative Rules for Repeal**

- a) 24.301.514 – Enforcement Generally
- b) 24.301.516 – Third-Party Inspection to be Monitored
- c) 24.301.517 – Inspection of Manufacturer
- d) 24.301.519 – Product Standards
- e) 24.301.520 – Alternatives
- f) 24.301.521 – Approval of Manufacturer
- g) 24.301.522 – State Building Code Interpretations
- h) 24.301.525 – Requirements for Data Plate
- i) 24.301.536 – Application for In-Plant Quality Control Manual Review
- j) 24.301.537 – Calculations and Test Procedures
- k) 24.301.546 – Change of Ownership
- l) 24.301.547 – Change of Name or Address
- m) 24.301.549 – Unit Identification
- n) 24.301.559 – Denial and Removal of Insignia
- o) 24.301.560 – Insignia Removal
- p) 24.301.562 – Alteration Voids Review-Return Confiscation of Insignia

**Proposed NEW Administrative Rules related to Factory Build Buildings**

- a) NEW RULE I – Incorporation by Reference of ICC/MBI Standards
- b) NEW RULE II – Manufacturer Registration
- c) NEW RULE III – Third Party Inspection Agency Approval

**8. Additional Public Opportunity to Comment**

**9. Adjourn**