

**STATE OF MONTANA APPLICATION FOR HUD 309 INSPECTION**

(Rev 2/2023)

**\*\*ALL INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED\*\***

**Location Information**

Accurate **LOCATION** and **OWNER** information is required

Property address City State Zip

Directions to property

County Geocode

Section Township Range

Property owner's name

Property owner mailing address City State Zip

Phone number Email address

Installer name

Installer address City State Zip

Installer phone number Email address

HUD manufacturer/ retailer

Manufacturer address City State Zip

Phone number Email address

Certification label number

Manufacturer's serial number

**Payment for the \$225 inspection fee must be provided with application.**

Please indicate where you would like the permit to be sent—if this section is left blank, the Installer will receive the permit:

Manufacturer

Installer

*\*\*\* Per CFR 3286.409(a) – **Ten business days** prior to the completion of installation, the installer must arrange for a third-party inspection of the work performed. \*\*\**

*\*\*\* The Installer is responsible for submitting the HUD 309 Form to the Bureau upon completion of the inspection. Per CFR 3286.413 and 3286.507 \*\*\**

*\*\*\* \$225 Fee must be included and paid with application before inspection will be scheduled. Inspector will contact the above listed installer. \*\*\**

**Mail to/ make checks payable Building Codes Program | PO Box 200517 | Helena, MT 59620-0517  
Phone 406-841-2056 | You can also apply online by visiting ebiz.mt.gov**