

How To Link Your Existing License to Your New eStop Account

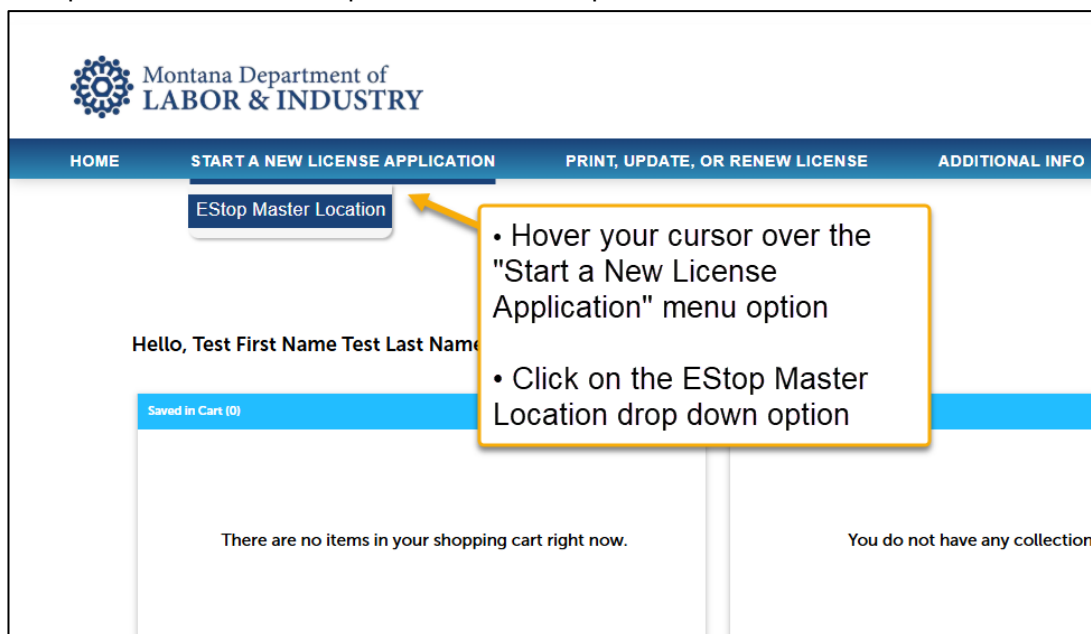
The State of Montana has implemented a new eStop system including a new public eStop website. Effective September 22, 2025, all existing eStop Master Locations will be migrated to the new eStop system. Follow the instructions below to link your new account to your existing eStop Master Location.

Tips Before You Begin the PIN Process

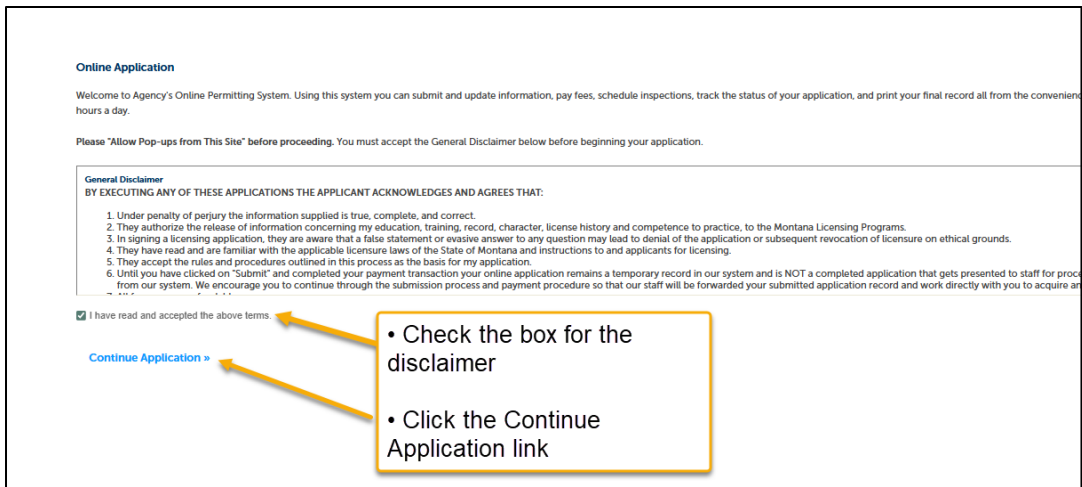
- You must register for an account prior to starting the PIN process
- You will need the Record Number and PIN# from the eStop License PIN Notification email

eStop License PIN Instructions

1. Log into: <https://aca-prod.accela.com/estop>
2. Navigate to the “Start a New License Application” menu option, then select the “eStop Master Location” option from the drop down list.



3. Check the box for “I have read and accepted the above terms” then click the Continue Application Link



Online Application

Welcome to Agency's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record all from the convenience of your computer, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

General Disclaimer

BY EXECUTING ANY OF THESE APPLICATIONS THE APPLICANT ACKNOWLEDGES AND AGREES THAT:

1. Under penalty of perjury the information supplied is true, complete, and correct.
2. They authorize the release of information concerning my education, training, record, character, license history and competence to practice, to the Montana Licensing Programs.
3. In signing a licensing application, they are aware that a false statement or evasive answer to any question may lead to denial of the application or subsequent revocation of licensure on ethical grounds.
4. They have read and are familiar with the applicable licensure laws of the State of Montana and instructions to and applicants for licensing.
5. They accept the rules and procedures outlined in this process as the basis for my application.
6. Until you have clicked on "Submit" and completed your payment transaction your online application remains a temporary record in our system and is NOT a completed application that gets presented to staff for processing.

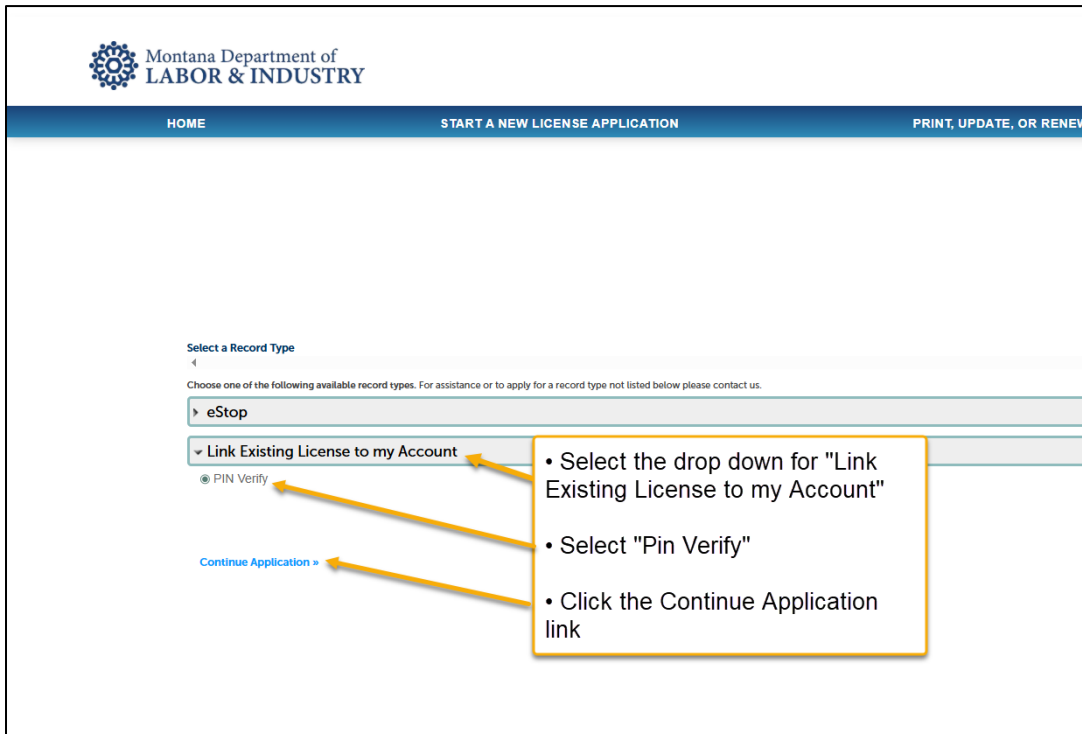
from our system. We encourage you to continue through the submission process and payment procedure so that our staff will be forwarded your submitted application record and work directly with you to acquire an


☒ I have read and accepted the above terms.

[Continue Application »](#)

- Check the box for the disclaimer
- Click the Continue Application link

4. Select the option to “Link Existing License to my Account”
5. Select “PIN Verify”
6. Click the Continue Application Link



 Montana Department of
LABOR & INDUSTRY

HOME START A NEW LICENSE APPLICATION PRINT, UPDATE, OR RENEW

Select a Record Type

4

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

eStop

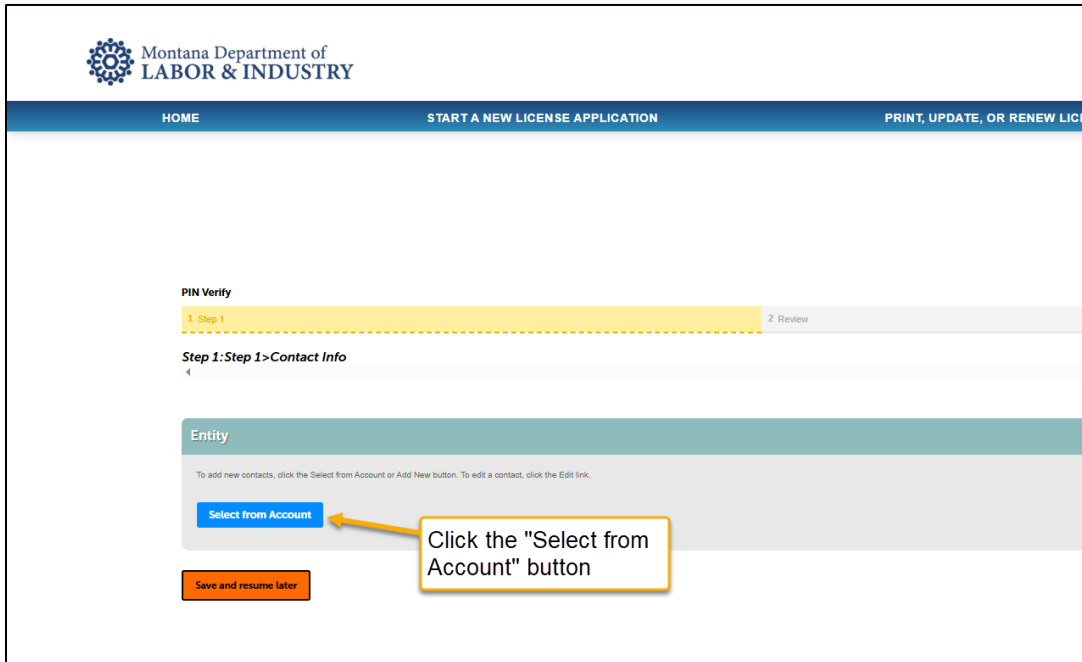
Link Existing License to my Account

☒ PIN Verify

[Continue Application »](#)

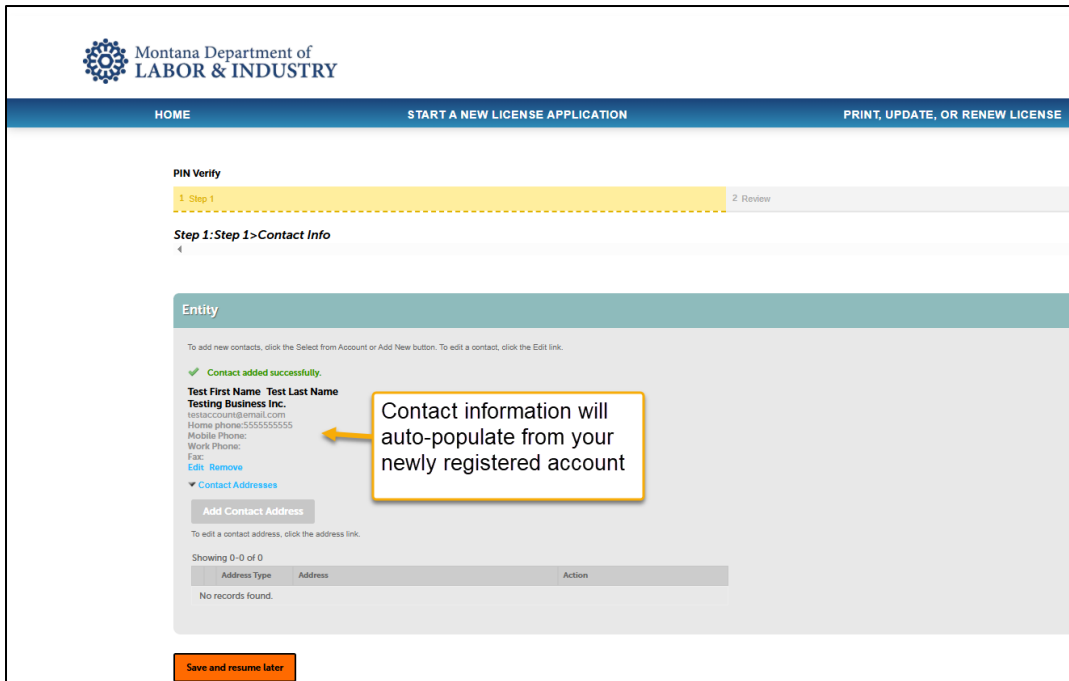
- Select the drop down for "Link Existing License to my Account"
- Select "Pin Verify"
- Click the Continue Application link

7. Click the “Select from Account” button



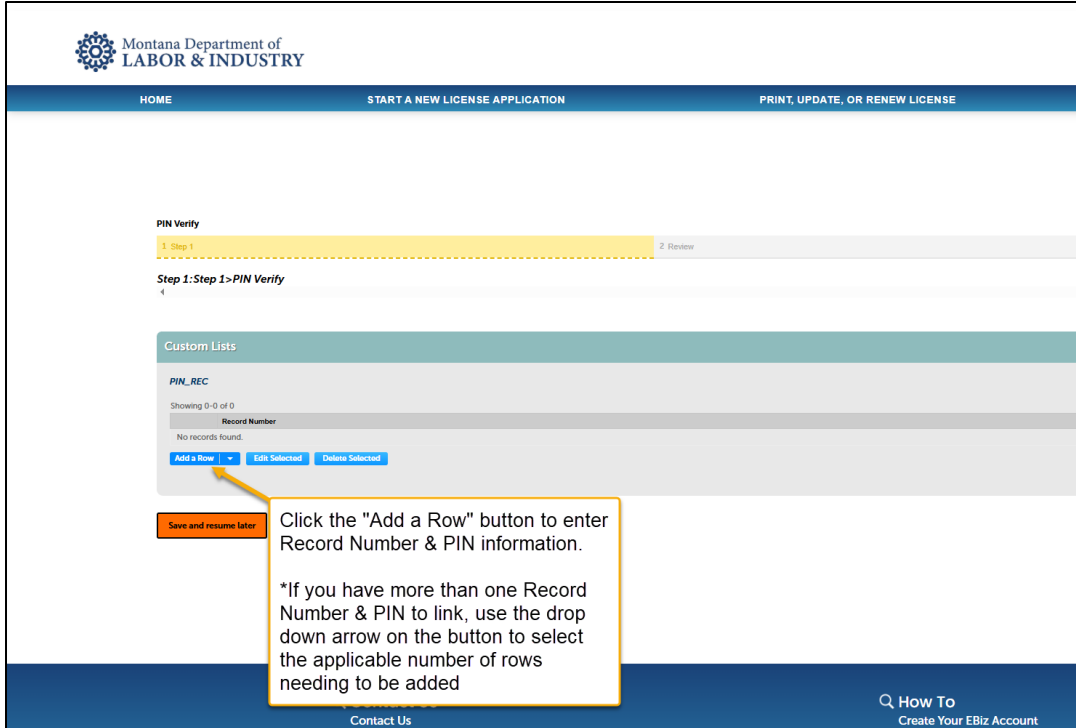
The screenshot shows the Montana Department of Labor & Industry website. The header includes the logo and navigation links: HOME, START A NEW LICENSE APPLICATION, and PRINT, UPDATE, OR RENEW LICENSE. The main content area displays a progress bar for 'PIN Verify' with 'Step 1' highlighted. Below the progress bar, the text 'Step 1: Step 1 > Contact Info' is shown. The 'Entity' section contains a message: 'To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.' A blue button labeled 'Select from Account' is highlighted with a yellow callout box that says 'Click the "Select from Account" button'. Below this button is an orange button labeled 'Save and resume later'.

8. Your contact information will auto-populate from your newly registered account. Click the Continue Application link



The screenshot shows the Montana Department of Labor & Industry website. The header includes the logo and navigation links: HOME, START A NEW LICENSE APPLICATION, and PRINT, UPDATE, OR RENEW LICENSE. The main content area displays a progress bar for 'PIN Verify' with 'Step 1' highlighted. Below the progress bar, the text 'Step 1: Step 1 > Contact Info' is shown. The 'Entity' section contains a message: 'To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.' A green checkmark and the text 'Contact added successfully' are displayed. Below this, contact information is auto-populated: 'Test First Name Test Last Name', 'Testing Business Inc.', 'testaccount@email.com', 'Home phone: 5555555555', 'Mobile Phone:', 'Work Phone:', 'Fax:', 'Edit Remove'. A yellow callout box points to this information with the text 'Contact information will auto-populate from your newly registered account'. Below the contact information is a section for 'Contact Addresses' with an 'Add Contact Address' button. At the bottom, there is an orange button labeled 'Save and resume later'.

9. Click the "Add a Row" button to enter Record Number & PIN information. If you have more than one Record Number & PIN to link, use the drop down arrow on the button to select the applicable number of rows needing to be added



PIN Verify

1 Step 1 2 Review

Step 1: Step 1 > PIN Verify

Custom Lists

PIN_REC

Showing 0-0 of 0

| Record Number |
|-------------------|
| No records found. |

Add a Row Edit Selected Delete Selected

Save and resume later

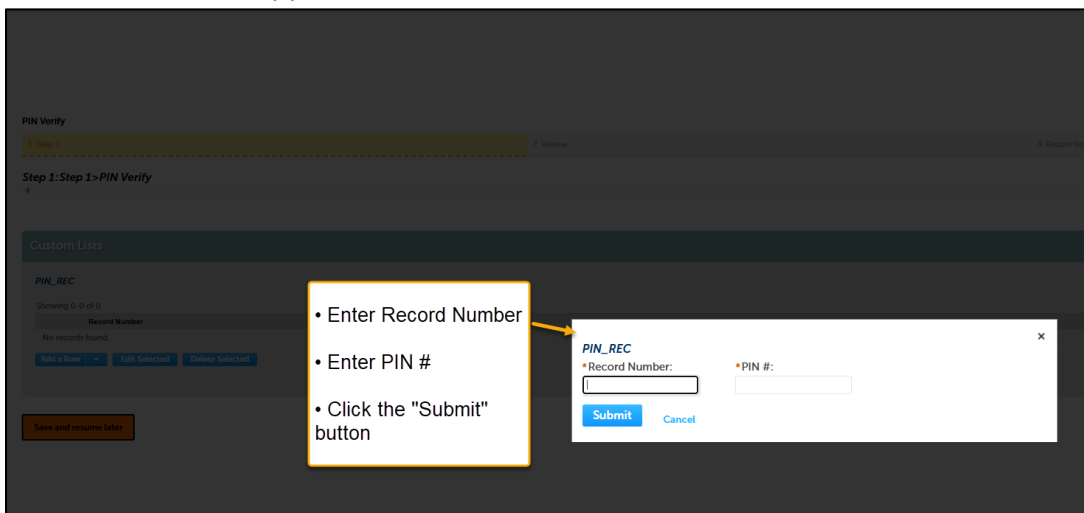
Click the "Add a Row" button to enter Record Number & PIN information.

*If you have more than one Record Number & PIN to link, use the drop down arrow on the button to select the applicable number of rows needing to be added

Contact Us

How To
Create Your EBiz Account

10. A popup window will appear with fields for Record Number and PIN #. Enter the Record and PIN numbers from the eStop License PIN Notification email you received
11. Click the "Submit" button
12. Click the Continue Application link



PIN Verify

1 Step 1 2 Review

Step 1: Step 1 > PIN Verify

Custom Lists

PIN_REC

Showing 0-0 of 0

| Record Number |
|-------------------|
| No records found. |

Add a Row Edit Selected Delete Selected

Save and resume later

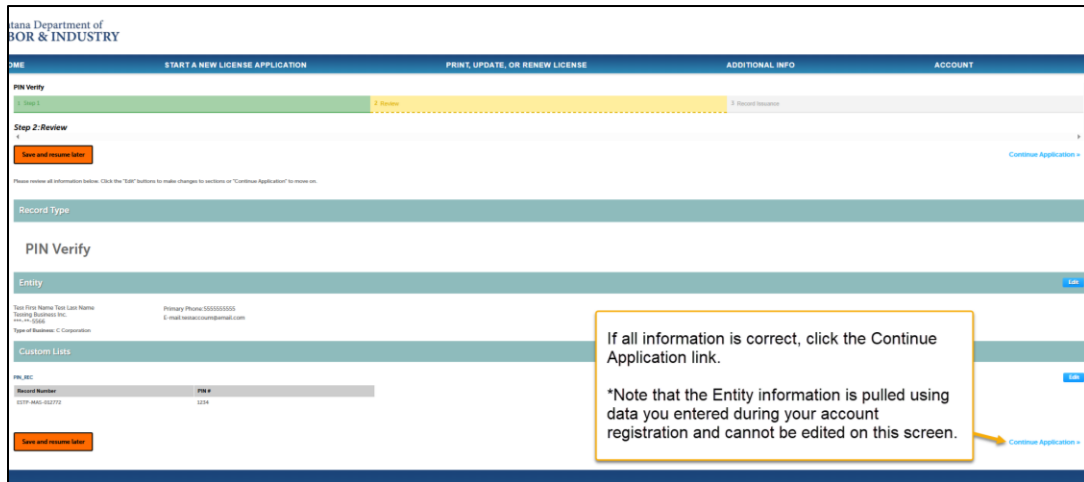
• Enter Record Number
• Enter PIN #
• Click the "Submit" button

PIN_REC

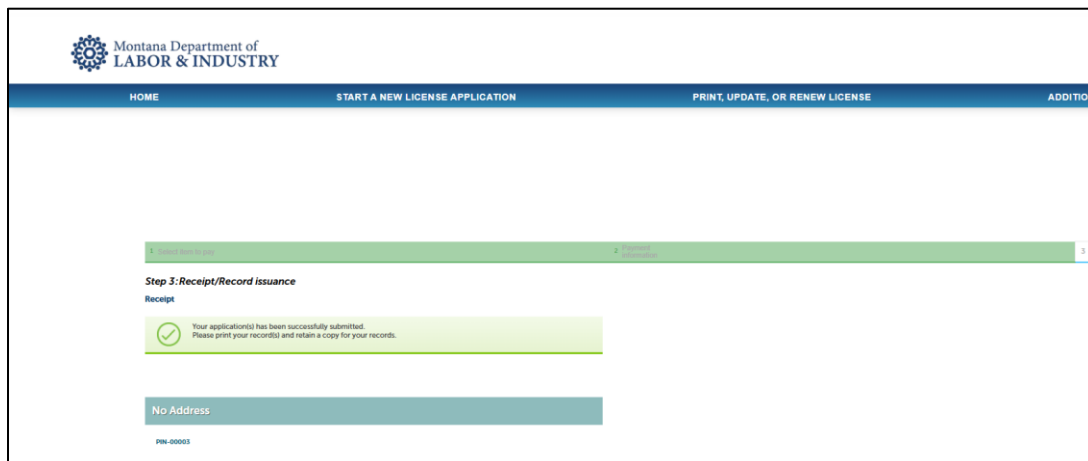
*Record Number: *PIN #:

Submit Cancel

13. You will be brought to the Review screen next. Verify that information is correct, then click the Continue Application link. Note that the Entity information is pulled using data you entered during your account registration and cannot be edited on this screen



14. You will then be brought to the Receipt/Record issuance page showing that your application is complete. Your existing eStop License(s) will now be associated with your new account. No further action is required on this step



If you need additional assistance with this process, please call us at 406-841-2056 or you can email us at DLIEstop@mt.gov