

**WEIGHTS & MEASURES PROGRAM**  
**PO BOX 200516 | HELENA, MT 59620**  
**(406) 841-2056**

**APPLICATION FOR VOLUNTARY REGISTRATION OF NEW SERVICE AGENCY**

In accordance with 24.351.1117 (1 & 2), ARM, all registrations **expire on December 31 of each year**. Return this form with the required fee of **\$25 per agency (company) and \$25 for each individual agent**. Make checks or money orders payable to Weights and Measures Program. **\*\*\*IF paying by credit card be aware your card will be charged additional fees for processing\*\*\***

Company Name

Company Address

City

State

Zip Code

Company Telephone

Company Email

Primary Contact for Registration

FEE SCHEDULE:			
<b>\$25 x</b>	+	<b>\$25</b>	=
<i>(Amount of service providers)</i>		<i>(Service agency fee)</i>	<i>(Total amount included)</i>
Paying by credit card—please call primary contact above			Check included with application

*I certify 1) that employees are fully qualified to install, service, repair, or recondition the devices for which they qualified with the Bureau; 2) that employees have access to certified equipment for use in servicing devices; 3) that employees have full knowledge of all applicable weights and measures laws, orders, rules and regulations; and 4) that they must submit an approved Placed in Service Report and all supporting documentation, properly completed and duly signed, within five working days after the device is placed into commercial service.*

Signature

Date